Administrator Guide: Primary and Secondary School License

Overview

This guide, for administrators only, describes how to link students and faculty to the Primary and Secondary School License. This license offering provides access to MathWorks products for faculty and students on personal and school-owned computers. This license is not for government, commercial, university or other organization use.

This guide includes detailed instructions for the following topics:

1. Link End Users to the License

2. Remove End Users from the License

3. Instructions for End Users to Download, Install and Activate

The term *end users* encompass faculty and students.

Link End Users to the License

Before end users can access MathWorks products, you must link them to the license using the MathWorks *License Center*. To add end users to the license, you can select one of two options: add individual end users one-at-a-time or add multiple users through the "Batch Add" process.

1. Go to *License Center*.

2. Select the Primary and Secondary School License and navigate to the "Manage Users" tab.

3. Click on "Add User(s)" button to either add individual end users or perform a Batch Add. A .CSV file with first name, last name, and school (or preferred) email address is required to perform a Batch Add.

End users added to the license receive an email from MathWorks. If the end user does not have an existing MathWorks Account, then one is created, and they receive an automatic email containing a temporary password.

End users on the license are able to download and install MathWorks products on their personal computers by following instructions found in *Installation and Licensing* help.

Remove End Users from the License

You can remove individual end users from a license using the *License Center*.

1. Go to *License Center*.

2. Navigate to "Manage Users".

3. Find the user you want to remove and click the "X" next to their name.

The user no longer has access to the license.

Instructions for End Users to Download, Install and Activate

1. Go to *License Center* and select the Primary and Secondary School License.

2. Click on "Download" and select the latest release.

3. Locate the installer file that was downloaded in the previous step. It should be located in the default download location, unless a different download location has been specified. The name of the installer file is:

   a. **Windows**: matlab_<release>_win64.exe
   b. **Mac OS**: matlab_<release>_maci64.dmg

   <release> represents the release number.

4. Launch the installer:

    a. **Windows**: Double-click the installer file to start the installer.
    b. **Mac OS**: Double-click the installer file. This action extracts the files and creates a folder named matlab_<release>_maci64, where <release> represents the release number. Inside this folder, double-click **InstallForMacOSX** to start the installer.

5. Sign into your MathWorks account within the installer when prompted and follow proceeding instructions.

6. Select the Primary and Secondary School License when prompted.

7. Select the desired products you want to download and install. By default, the installer recommends a set of products. You can choose to either de-select from the default list or add more products available under the selected license.

8. Complete the installation.

If you need further assistance, *Contact Support*.